

**DETROIT PUBLIC SCHOOLS COMMUNITY DISTRICT
A.L. HOLMES ACADEMY OF BLENDED LEARNING
TAMMY MITCHELL, PRINCIPAL**

JOB POSTING

POSITION: COUNSELOR (PreK ~ 8)
COMPENSATION RANGE \$35,682.00 - \$65,264.00 (DFT SALARY)
EXPECTED START DATE: 2017-2018 SCHOOL YEAR

QUALIFICATIONS

Master's Degree from an institution accredited by the North Central Association of Colleges and Secondary Schools or an equivalent agency. Candidates must possess and provide evidence of a valid Michigan Teaching Certificate with a Guidance Counselor (NT) Endorsement OR a School Counselor License issued by the State of Michigan Department of Education. Applicants must have completed a minimum of 18 semester hours of graduate course work in an Accredited School Counseling Program (Documentation must be submitted at time of applications.)

Essential Functions

- Administer Pre/Post Needs Assessments to students, parents and staff
- Provide professional guidance and counseling services that assist in creating a learning environment that contributes directly to student mastery
- Concentrate on the academic achievement, career development, personal-social effectiveness and psychological maturity of students while facilitating professional tasks
- Participate on Resource Coordinating Teams with support services personnel. (RCT)
- Counsel students individually and in small groups on a regularly scheduled basis
- Assist students with the understanding of the MI Six Career Pathways and the completion of the Education Development Plan (EDP)
- Provide students with career guidance experiences in school wide orientations, large groups, small groups and classroom settings
- Coordinate guidance activities with other school staff personnel, business/labor industry, community foundations/organizations and other local resources
- Consult with teachers, parents, administrators, and others about the School counseling program and other educational-related activities, procedures and plan
- Participate in webinars, site-training programs, professional conferences/workshops and other professional growth experiences
- Serve on the School Improvement Team and participate in other staff development activities
- Evaluate guidance program progress
- Fulfill other duties and responsibilities as assigned by the principal or designee.

METHOD OF APPLICATION: Please contact Principal at Tammy.mitchell@detroitk12.org